

# Monbulk College

<b>Policy:</b>	Promotions (Automatic Progression)
<b>Date Ratified:</b>	October 2014
<b>Date of last Review:</b>	October 2014

## **BASIC BELIEFS:**

- Encourage and motivate students to achieve their maximum potential
- Provide clear expectations to students, their parents and the teaching staff
- Ensure students, caregivers and staff are aware of the demands of the VCE/VCAL to enable students to reach their potential in Year 12.
- Ensure students are supported by college staff in the successful completion of their studies
- Promotions refers to the progression of students through the senior school.

## **AIMS:**

- To better prepare students for the demands of the VCE/VCAL, in terms of meeting deadlines, submitting work, study skills, attendance and satisfactory completion of units.
- To ensure that students are accessing appropriate pathways through the College to best support successful learning outcomes.

## **IMPLEMENTATION PROCEDURES:**

At Year 10 students are required to successfully demonstrate satisfactory progress in:

- English & Mathematics each semester
- Two other subjects per semester

This is considered to be satisfactory completion of Year 10.

In VCE, students are required to successfully complete:

- at least 4 out of 6 units in each Semester, including at least one semester of English over the year.
- Students will be supported by Managed Individual Pathways (MIPs)/Careers Coordinator, Home Group Teachers and Year Level Team Leaders to achieve these outcomes.

In VCAL, students are required to successfully complete:

- all learning outcomes for each unit
- 6 out of 10 units over the year
- at least 4 out of 5 units in Semester 2
- at least one unit of Literacy over the year
- at least one unit of Numeracy over the year
- at least one unit of Personal Development Skills over the year
- at least one unit of Work Related Skills or Industry Skills over the year

Students are also required to attend a minimum of 90% of class time over each semester.

Parent/Guardian interviews will be held for students who pass less than 5 subjects at the end of Semester One. The purpose of the interview is to:

- gain parent/guardian support in assisting improved student learning outcomes
- implement strategies for improving student learning in Semester 2.
- establish an agreed process for monitoring student learning.

Each student will be reviewed on an individual basis.

Extenuating circumstances will be taken into consideration in determining a student's suitability for promotion to the next year level such as:

- prolonged illness (with medical certificate)
- extended absences (eg overseas)
- time of enrolment at the College

Pathways for students on modified curriculum programs will be considered separately, taking students' individual learning needs into account.

Consultation will also take place between the students' classroom teachers and the student and their parents to determine a recommendation regarding their promotion.

## References

- Senior Pathways Handbook  
<http://www.monbulkcol.vic.edu.au/students-parents/#handbook>

## Appendices

- VCE & VCAL Handbooks:
  - [VCE & VCAL - Student Guidelines](#)
  - [VCE & VCAL - Teacher Guidelines](#)
  - [VCE & VCE VET Year 10 Student Summary](#)
- Automatic Progression Letter

<b>Approved By</b>	School Council
<b>Approval Authority (Signature &amp; Date)</b>	<i>M J Uren</i> 22/10/14
<b>Responsible for Review</b>	Assistant Principal – Policy and Planning Sub-Committee
<b>Next Review Date</b>	September 2016